

Provender Board Meeting Minutes
Thursday, July 16, 2015
4:00-6:00 PM

Board Members Present:

Renee Kempka
Meg Kennedy
Mel Minton
Ian Stoy (late)

Board Members Absent:

Evelyn Hall
Stacy Kraker
Rachel Mitrani

Members present: Sharon Bice, Kelly Miles (during NomComm discussion)

Staff Present: Susan Schechter

Minutes compiled by Susan Schechter

Welcome, Introductions, member comment:

Revised agenda due to missing board members.

Everyone introduces themselves and their favorite tree and why.

No member comments.

ED Report

- Some feedback about unsubscribers to e-news, maybe set up a new account just for position openings
- Nothing to add on publishing or finances
- Friday keynote has come together
- Provided more conference updates
- Alyssa Lawless has agreed to serve as Membership Committee chair for 2016. Had a conference call with her and discussed protocol for reaching out to new members using committee members.
- Updated Leadership page on web site

Agenda revision:

- Consent agenda and survey
- Ends review process
- In person meeting
- Treasurer report (Renee is filling in for Stacy)
- Nominating Committee
- Revenue generation conversation

Approval Process for Consent Agenda

- Better response this time
- Renee will continue to send reminders about filling out survey
- Renee filled out Ian's report due to backlog
- Consent agenda included:
 - May in-person meeting minutes
 - June meeting minutes
 - G-3 Agenda Planning rewrite
 - G-5 Board Secretary's Role monitoring report
 - EL-6 Asset Protection monitoring report
 - G-12 New Board Member Qualifications monitoring report

CONSENSUS: The board unanimously approved the items on the consent agenda prior to the conference call.

Monitoring Report Survey Results

EL-6 Asset Protection

Comments:

- Many comments about language and will schedule a rewrite review.
- Ian is still having accessibility issues with Monitoring Report Survey.
- Susan re-shared access.
- Ian will work with his board buddy (Stacy) to get experience filling out monitoring report for a board policy; may also do one of the reports due in November currently assigned to Rachel.
- **Rachel to share Monitoring Report Survey access with Ian (the only part of the board google site he cannot access)**

Ends Report

Confirmed that there is a process for board to review report to determine whether it's a reasonable interpretation. There will be dedicated time at August meeting to review more thoroughly. Divide report into section and each board member review a section for important items and meaningfulness.

- Board will review in sections.
- **Meg and Mel will each review entire Ends report.**
- **Ian will review "Our Community consists of..."**
- **Renee will assign the remainder of the report to board members not present**
- **Renee will share assignments with Susan**

In-Person Meeting

- Renee will use last year's agenda as a template
- Hotels are expensive in Portland due to summer rate hikes
- Renee is willing to do pick-ups and drop-offs
- Will discuss Ends report instead of survey
- Will have one report to review (Board Treasurer's Role)

- New board check-in
- Board recruitment
- Board budget-need to start planning for next year to get budget to Susan and board needs time to discuss what they want to accomplish in 2016
- Not much to discuss regarding Nominations
- Will discuss board activities at the conference with some focus on General Membership Meeting
- Renee and Meg will be meeting about the New Board Member packet

Board Election-Nominating Committee

- Kelly presented list of approved candidates for the ballot
- Unanimous agreement amongst NomComm for candidates
- Three vacancies and four candidates, two incumbents and two new candidates
- Committee members make Kelly's job easy-Laurie Bock, Ron Leppert, Bruce Peterson, Kenna Eaton
- Next steps: candidates have not yet been notified of their eligibility, solicit statements for Journal and ballot, solicit hi-res color photos
- **Meg will talk with Renee off-line about board photos at the conference**
- Kelly agrees to serve as NomComm chair for another year
- NomComm will encourage all candidates to attend August in-person meeting

Board unanimously approves list of candidates for 2015 ballot

Treasurer's Report

- Reviewed Budget vs. Actual Jan-June 2015.
- Budget vs Actual will look very different in August when conference income starts showing up including conference sponsorships
- Webinars have not panned out the way they were planned so income hasn't been realized
- Board budget is out of alignment but is still workable

Executive Session

**NEXT MEETING:
August 13 and 14
In-person in Portland**

HOMEWORK

- **Rachel to share Monitoring Report Survey access with Ian** (the only part of the board google site he cannot access)
- **Meg and Mel will each review entire Ends report.**
- **Ian will review “Our Community consists of...”**
- **Renee will assign the remainder of the report to board members not present**
- **Renee will share Ends Report assignments with Susan**
- **Meg will talk with Renee off-line about board photos at the conference**