



JOB POSTING

HR MANAGER

First Alternative Co-op is looking for an individual with at least three years of professional-level experience as a Human Resources Manager or Human Resources Generalist.

The Human Resource Manager administers all areas of the Human Resources Department including benefits administration, performance management systems, employee database management, recruitment, job development and training, policy maintenance, and legal compliance.

The Human Resources Manager is responsible for assisting supervisors in maintaining a safe, legal workplace, a satisfying work environment and a friendly, helpful, customer service orientation in the store through the continuing development of training for all staff and owner-workers

This is a salaried, full-time position. Pay is dependable on experience and a full benefits package is included.

The ideal candidate must be able to work some evenings, weekends and early mornings; therefore, open availability and a flexible schedule are a vital part of being an employee at First Alternative Cooperative.

POSTING CLOSSES Thursday, October 18th @ 10pm

Applications are available at the Customer Service Desk at either store location, or on our website at www.firstalt.coop under the Work at the Co-op heading.

**First Alternative Co-op
is an equal opportunity
employer**